



# Application to Lease Commercial Space

(Please make sure ALL sections are completed)

## Applying For:

Unit no. \_\_\_\_\_ Located at \_\_\_\_\_ Lease Amt. \_\_\_\_\_ Per \_\_\_\_\_

How did you hear about the property? \_\_\_\_\_

Desired Move-in-date? \_\_\_\_\_ Anticipated Length of Lease: \_\_\_\_\_

## Business Information:

Leasing As (*Please check box*):  CORPORATION  PARTNERSHIP  INDIVIDUAL(S)

Full Legal Name of Business: \_\_\_\_\_

Nature of Business: \_\_\_\_\_

Years in Business: \_\_\_\_\_ Fed. Tax no: \_\_\_\_\_ Contact person \_\_\_\_\_

Business Tel. #: \_\_\_\_\_

## Business Rental History: (*If no business history, put N/A*)

Current Address: \_\_\_\_\_

Street City State Zip  
Length of Rental? From (**Month/Year**): \_\_\_\_\_ To: \_\_\_\_\_ Rent paid: \_\_\_\_\_

Lessor: \_\_\_\_\_ Tel: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Previous Address: \_\_\_\_\_

Street City State Zip  
Length of Rental? From (**Month/Year**): \_\_\_\_\_ To: \_\_\_\_\_ Rent paid: \_\_\_\_\_

Lessor: \_\_\_\_\_ Tel: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

## References:

Name of Bank: \_\_\_\_\_ Acct #: \_\_\_\_\_

Name of Bank Contact Person: \_\_\_\_\_ Tel #: \_\_\_\_\_

Trade Reference: \_\_\_\_\_ Tel #: \_\_\_\_\_

Duns #: \_\_\_\_\_

## Emergency Contact:

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Address: \_\_\_\_\_ Phone (\_\_\_\_\_) \_\_\_\_\_

**Principals (Offices of the corporation):**

**Please attach Articles of Incorporation and a letterhead authorizing officers to execute a lease agreement.**

1. Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Last First Middle

Social Security #: \_\_\_\_\_ Driver's Lic #: \_\_\_\_\_ State: \_\_\_\_\_

Birthdate: \_\_\_\_\_

Cell phone #: \_\_\_\_\_ Email: \_\_\_\_\_

Resident Address: \_\_\_\_\_  
Street City State Zip

Length of Tenancy? From (Month/Year): \_\_\_\_\_ To: \_\_\_\_\_ Rent paid: \_\_\_\_\_

Lessor (Landlord): \_\_\_\_\_ Tel #: \_\_\_\_\_

2. Name: \_\_\_\_\_ Title: \_\_\_\_\_  
Last First Middle

Social Security #: \_\_\_\_\_ Driver's Lic #: \_\_\_\_\_ State: \_\_\_\_\_

Resident Address: \_\_\_\_\_  
Street City State Zip

Length of Tenancy? From (Month/Year): \_\_\_\_\_ To: \_\_\_\_\_ Rent paid: \_\_\_\_\_

Lessor (Landlord): \_\_\_\_\_ Tel #: \_\_\_\_\_

**Additional Business Information:**

- 1. Have you or the corporation ever had credit problems? Yes  No
- 2. Have you or the corporation ever had an unlawful detainer filed against you? Yes  No   
*If yes, please explain: \_\_\_\_\_*
- 3. Have you or the corporation ever been evicted for non-payment of rent for any other reason? Yes  No
- 4. Have you or the corporation ever filed for bankruptcy? Yes  No

**In connection with my application for the lease of the above property, I understand that background inquires will be made on the corporation and/or the officers of the corporation including consumer, business, and other reports. I authorize Ernst and Haas Management Co. without reservation, any party of agency contacted, to furnish completely and without limitation, any and all of the above mention information and any information related thereto. Further I will release from liability and will defend and hold harmless all requesters and suppliers of information in accordance herewith.**

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_